

Michael Dineen
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PROFESSIONAL PROFILE

- An effective manager with experience in public housing and municipal administration.
- Currently serves as the Executive Director for the Lenoir Housing Authority in North Carolina.
- Oversees a budget in excess of \$2,000,000.00.
- Manages and oversees housing staff, financial staff, maintenance staff, maintenance, procurement, contract management, and modernization of 158 units.
- Has the ability to effectively manage and modernize units with a decreasing budget.
- Great communication skills with the experience and ability to handle all personnel matters.
- Experience with turning around a “troubled” agency to obtaining a “high performer” status and maintaining that status with two different housing authorities.

PROFESSIONAL MEMBERSHIPS

- Member of the Carolina Council of Housing and Redevelopment Authorities (CCHRO).
- Member of the North Carolina Housing Authority Director Association.
- Member of the Georgia Association of Housing and Redevelopment Authorities.

EXPERIENCE

Lenoir Housing Authority, Lenoir, NC
Executive Director

2014 - Present

Duties include the following:

- Preparation for and conducting Board meetings.
- Manage a budget in excess of \$2,000,000.00
- Manage a staff of ten employees and outside contractors
- Manage modernization and maintenance of 158 public housing units as well as the Central Office Cost Center and Education Center.
- Responsible for Procurement and Contract Management.
- Completes HUD related reporting documents annually.
- Conducts UPCS inspections and ensures that REAC protocols are met.
- Rotary International Member, Paul Harris Fellow.

Conyers Housing Authority, Conyers, GA
Director of Operations

2007 - 2014

Duties include the following:

- Manage a staff of fifteen employees.
- Manage, modernization and maintenance of 290 public housing units.
- Responsible for Procurement and Contract Management.
- Completes HUD related reporting documents annually.

- Assists in planning and executing the Annual and 5- year plan.
- Conducts UPCS inspections and ensures that REAC protocols are met.
- Conducts GPNA inspections and required documentation.
- Maintains safety training records and acts as the Safety Coordinator.

Conyers Police Department, Conyers, GA**1997 - 2007*****Sergeant***

- Achieved rank of Sergeant.
- Managed shift of twelve officers.
- Managed Marshal Unit enforcing alcohol, tobacco, and taxi cab enforcement.
- Managed undercover operations as a Special Agent with the East Metro Drug Enforcement Team.
- Conducted investigations as a Detective with the Criminal Investigation Division.

U.S. Army**1992 - 1997*****Sergeant***

- Awarded the Soldier of the Year, Fort Story/Fort Eustis 1994.
- Achieved rank of Sergeant.
- Managed squad of twelve soldiers.
- Conducted counseling and assisted in the development of young soldiers.
- Volunteered and served in Operation Joint Endeavor in Bosnia, HZ (Eastern Europe) from 1995 to 1996.
- Attended the Primary Leadership Development Course and several other military leadership academies.

EDUCATION

Shorter University, Rome GA - Bachelors Business Administration, Cum Laude, December 2015

Continuing Education

Leadership Caldwell, 2015 – Peer Award Recipient

Nan McKay and Associates, Inc. - Public Housing Management, 2010

Nan McKay and Associates, Inc. - Uniform Physical Condition Standards, 2009

Nan McKay and Associates, Inc. - Procurement and Contract Management, 2009

Georgia Association of Housing Authority and Redevelopment Authorities - Energy Conservation, 2009

U.S. Inspection Group - Uniform Physical Condition Standards and REAC, 2008, 2010, and 2015

Nan McKay and Associates, Inc. - Capital Fund Improvement, 2008

Georgia Association of Home Inspection - GAHI Trained Home Inspector, 2008

REFERENCES

Layla H. Zon, District Attorney, Alcovy Judicial Circuit 770-784-2070

Ronald Smith, Board Chair, Lenoir Housing Authority 828-610-1116

Grant Dark, Vice President, Scott Accounting and Computer Software 256-329-1205

Brenda Pennell, Fee Accountant, B. Pennell Accounting INC 336-859-5132